

CoS Safety Meeting Minutes

March 23, 2011 8:30a.m. to 9:30a.m.

1. Meetings

- **Attendees:** Stanley Maloy, Julie Mitsven, Bob Harper, Tim Bonner, Leland Beck, Terry Gee, Lilly Sabet, Lance Elliot, Paul Etzel, Joan Kimbrough, Tony Carrasco, Rick Sayen, Carl Carrano, Dale Chatfield, Pablo Bryant

2. New EHS staff

- Lilly Sabet lsabet@mail.sdsu.edu
- Lance Elliot lelliot@mail.sdsu.edu
- Have already been out to some labs, they've done soft inspections. Continuous process, give and take discussion.

3. CoS staffing

- Somebody needs to be responsible to be in compliance

4. Most common infractions

- Improper labeling / Mixed storage
 - a. Each lab should have someone assigned to monitor safety in each lab. This can be a grad student.
 - b. Improper labeling-includes putting dates on hazardous waste ties into storage issue (1 year timetable).
- Storage too long / Excess Storage
 - a. Need labs to get it to EHS within 9 months.
 - b. Hazardous waste must be dated.
 - c. Hazardous materials-no time limit as long as condition is good, if dated then it needs to be monitored and remove timely.
- Storage containers too full / Storage containers contaminated
- Tracking of potential safety hazards (including liquid N2)
 - a. Electrical hazards-extension cords attached to extension cords. Needs to let DO know if electric issues need to be addressed to eliminate extension cords.
 - b. Red bags-too full then contaminates re-usable container. Adds label of -how to clean container (bleach solution/wipe down).

5. Compliance – What they need from PIs

- Institutional/Bio Safety Committee and Animal Care Committee would benefit from PI input, community input, etc.
- Encourage all to provide these committees with as much info as possible so they can make informed decisions.
- FIS system-facilities digitizing campus will include designating locations of potential chemical hazards (compress gas cylinders).
- NSABB-dual use research- concern
- NSABB- pushing idea of “Culture of Responsibility” rules not out yet.

- Happening within next year.

6. Culture of responsibility

- Stanley- Notebook of policies/procedures available. The more evidence of the process or procedure is always good.
- Post- procedures signs.
- Weekly check-off list provides mechanism for ensuring monitoring of items.
- Need to know where potential chemical hazards are.
- Compressed gas cylinders-county tracks. Need to put on EHS plan.

7. Summary:

- EHS, working with us more closely. Let people in your area know.
- Expect each unit to have a point of contact & check list
- Cecilia will provide central resource
- CC: Dean's office with work orders. Facilities mtg. decided all work orders to go thru Bob and Patrick.