

COLLEGE OF SCIENCES
MEETING OF DEPARTMENT CHAIRS AND PROGRAM DIRECTORS
May 13, 2009

ATTENDEES: Stanley Maloy, Patrick Papin, Cathie Atkins, Bettyann Bernhardt, Allen Shafter, Terry Frey, Carl Carrano, Leland Beck, Gary Girty, Sam Shen, Georg Matt, Usha Sinha, Jose Castillo, Barbara Huntington, Faramarz Valafar, Tony Slimp, Liz Klonoff, Todd Anderson, Joanne Lobato, Paul Etzel and Julie Mitsven.

Cost Sharing - Guest Speaker, Sandra Nordahl, SDSURF

Sandra described the types of cost sharing (mandatory and voluntary) and the requirement that if cost sharing is mentioned anywhere in the proposal it should be quantifiable and it needs to be thoroughly documented. There are potentially serious repercussions if cost sharing is committed but is not documented, including a request to return funds to the sponsor, exclusion from future awards, and other penalties to both the PI and the institution. Patrick Papin asked if it would be possible to include an area on the routing form which would show whether the cost sharing was mandatory or voluntary. Sandra said she would take the request back to the Pre Award area.

Important points about cost sharing:

- Cost sharing must occur within the period of the award.
- Quantifiable cost sharing mentioned anywhere within the proposal has to be documented.
- Cost sharing must be verified with financial records.
- Investigators should work with SDSURF in advance of proposal submission to identify the need for cost sharing.
- SDSURF is willing to contact the sponsor to verify cost sharing and will work with the PI to document the cost sharing throughout the life of the award.

SDSURF Staff are available at any time for questions and training regarding Cost Sharing. Please call them if you have questions.

Announcements – The Geophysics JDP is nearly complete. This JDP will be done in collaboration with UCSD/Scripps Institute of Oceanography. The reviews noted the quality of SDSU faculty associated with the program.

COS Newsletter – A new newsletter be published three times a year. Each department was asked to provide a paragraph containing information about two exciting recent events in the department for each newsletter. One could be related to a new department program or faculty research and the other should be student related. The programs will be asked to provide similar information on a rotating basis, a couple of programs appearing in each issue. In addition, each department/program should provide a list of faculty and student awards received since the last newsletter. Deadline for receipt of materials for the first publication is June 1st.

CSU Budget Update – The California State budget situation is dismal. We will have to make tough decisions about current reductions and plan for future reductions. The class schedule

for Fall needs to reflect these reductions. Review courses that are not part of the core curriculum, courses that could be offered every other year instead of every year, courses that generate small enrollment, and sections that can be combined or cut. Also look at restructuring teaching load to use more T/TT faculty and few non-contract Lecturers. Departments should avoid using retired annuitants due to financial constraints. Spreadsheets showing 09/10 instructional budget allocation will go out to the departments later in the day. Cathie is looking at class schedules and may be contacting you with suggestions.

How is the reduction related to the FTES targets? The College received a FTES reduction which has been passed down to the departments prorata based on 08/09 numbers. No support will be provided to support higher FTES because we're supposed to be reducing our FTES overall. However, if student demand needs to be met, we will be asked to meet it. The reductions are not being applied uniformly across the departments. Current reductions range from 5 to 10%.

NIH/NSF ARRA Update – The Bio Science Center Proposal being submitted is for an award between \$5-10M. The NIH Core Renovation proposal for Life Sciences renovations is due in September. This proposal also includes renovations to the Vivarium. White papers for Renovation of Research Facilities are due June 12th; letter of intent is due July 1st and needs to include a budget. (\$25K - \$2M)

The NSF Major Research Institution (MRI) program proposal has a deadline of 08/10/09, therefore, proposals are due to Patrick, then to Gene Stein (SDSURF) by June 19th. The awards will range from \$100K to \$6M. Two acquisition proposals are being submitted and one research proposal. The research proposal requires 30% cost share. SDSU's success rate for MRI's is much lower than other CSU's, therefore in an effort to improve our success, Tom Scott is considering implementation of a Campus review of proposals.

Summer Supervision Credits – There have been changes to the way supervision is being done for Fall and Spring, but because funding for Summer session courses does not provide funds for supervision summer research supervision will be assigned to the Chair on a case by case basis. Any faculty that do summer supervision for graduate students will be expected to do so on a voluntary basis.

The target for Summer enrollment was 433, and enrollment is currently 389. Several courses filled up immediately, with online courses particularly popular.

After hours parking - The 8 COS departments have ten special permit spots on Campus. Some of these spaces are often vacant during off hours while there is a need for close, off-hours parking for faculty from other departments. We would like to try an experiment of opening all of the spots to the entire College. Availability of on Campus parking could help with safety issues. An e-mail will go out listing the ten available spaces. We will evaluate effectiveness of this approach on a periodic basis.

Department Office Hours – Office hours should be posted. If hours are different than 8:00 to 4:30, the Dean's Office should be notified.

CSU Fresca – This is an online database listing publications and awards for faculty, which faculty should be keeping up to date. All faculty in the COS have been asked to provide publication information on this database. The argument has been made that full compliance is unlikely unless this database provides direct benefit to the faculty in other ways (e.g. providing information for Annual Reports or for compiling bios when submitting proposals to NIH or NSF). The Fresca programs are working on these issues.

Reminders - 08/09 Academic Year-End and Emeriti Faculty Reception is coming up on May 27th. The Chairs should review their list of Emeritus faculty and let Julie Scalisi know of any changes right away. An e-mail will be going out regarding nominations for outstanding Faculty and Staff members by department.