

COLLEGE OF SCIENCES
DEPARTMENT CHAIRS MEETING AGENDA

April 27, 2017

9 – 11 AM

GMCS 602

Participants

Chairs: Leland Beck, Allen Gontz, Georg Matt, Tod Reeder, Allen Shafter, Usha Sinha, Mike O’Sullivan, Bill Tong

Department Representatives: Fridolin Weber, Bob Zeller

Dean’s Office: Cathie Atkins, Tony Carrasco, Douglas Deutschman, Jasmine Henderson, Stanley Maloy, Julie Scalisi, Emilio Ulloa

Visitors: Chris Leong

Agenda Item	Topic	Report/Discussion	Action
Announcements	John Shopp / Doc Morris Lectures Douglas Deutschman	The John Shopp/Doc Morris Lecture will be held tomorrow, April 28 at 6:30 pm in GMCS 333. Douglas has accepted a position as Dean of Graduate Studies at Wilfrid Laurier University in Ontario	Please encourage faculty and staff to attend
Advising / Student Success <i>(Emilio Ulloa)</i>		ASIR dashboards / Graduation Metrics and Goals. (graduation rates, retention by department and cohort)	Note that everyone now has access to dashboard
Summer Enrollment <i>(Cathie Atkins)</i>		Summer enrollment counts towards college annual enrollment goals and impacts base budget; also important for helping CoS students graduate in four years; need to increase enrollment in summer classes.	Please inform students, actively promote summer student enrollment
CoS Curricunet Proposals <i>(Cathie Atkins)</i>		Reviewed by CoS this afternoon; even minor changes require full entry for course, learning outcomes, etc. Shorter time frame, reviewing courses for Fall 2018 now and reviews must be completed by end of this semester.	
Special Topics Proposals <i>(Cathie Atkins)</i>		496, 596, 696 course proposals still being done on paper; still reviewing topics for Fall 2017	Please contact Cathie Atkins for advice/questions
Space Updates <i>(Douglas Deutschman)</i>		Renovations – expenses have increased substantially causing difficulties with paying for renovations; Foundation space is under review – note that these costs are paid via F&A returned to the college; Data from FAR used for comparative analysis	
Open University <i>(Tony Carrasco)</i>		Approximately 10% fewer OU funds this year; reduction in number of OU students probably driven by waitlist and last-minute availability of seats.	Please encourage faculty to include OU students whenever

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			possible, but remember that matriculated students have priority over OU students
Reminders / Events:		<ul style="list-style-type: none"> ✚ All Fall '17 Class schedule changes to Bettyann by Friday, May 19 ✚ With the new RTP process coming into play this Fall, Faculty Advancement recommends having department RTP committees for 17/18 AY decided before the end of the Spring semester. ✚ Need all post tenure reviews and periodic evaluations for temporary faculty to Bettyann before the end of the Spring semester. ✚ CoS End-of-AY Reception, current faculty and staff at Scripps Cottage, Tuesday, May 4 from 2:30-4:00pm. ✚ College of Sciences Commencement Ceremony Friday May 12 @ 3:00pm. ✚ Please see CoS Updates for additional events/information. Please send information/events to Carolyn Miller that you would like to have included in future CoS updates. We will forward Kudos to Provost's Chronicle. 	