

Incomplete Students:

If you received an incomplete from a previous semester of Bio 210 (at SDSU):

1. You should not be registered for the course again.
2. You need to identify yourself to Marlene, your TA and the instructor.
3. Please bring your "incomplete contract" with you to show to the instructors.

Course Forgiveness: (as posted on the SDSU web page):

A student may use course forgiveness for FIVE courses, only ONE of which may be upper division. A course may be repeated only twice for forgiveness. Taking a course for forgiveness and earning a C or better is the quickest way to straighten out a dangerous GPA. For example, 3 units of F gives a student 6 negative grade points. Repeating the course for forgiveness and just earning a C wipes out these 6 negative points. If the student earns a B they actually go up another 3 points, for a total gain of 9 points. If instead of doing forgiveness, they just take a different course and earn a B, they have only gone up 3 points as opposed to 9.

However, two cautions:

When a course is repeated for forgiveness the original grade still appears on the record

Also, the most recent grade is calculated in the GPA, whether it is better or worse. This means students should be very cautious about repeating a course in which they earned a D.

Course Forgiveness explanation:

Courses from other institutions can be taken for forgiveness at SDSU, but SDSU courses may not be taken for forgiveness elsewhere. In any case, it must be the same course, but it need not be the same professor. In fact, if a student has had a bad experience with a professor for whatever reason, it may be best to take it with someone else; however students often want to take it with the same professor. Students must decide for themselves.

Procedures: Students need to have the course forgiveness form signed by the appropriate official in the department in which the course was taken, regardless of the student's major. The course forgiveness form must be submitted to Admissions and Records before the end of the add period or before noon of the third day during Summer and Winter session. Students can still apply for forgiveness after that but will have to pay a fee.